Vision Statement:
We aim to help students develop critical perspectives so that they can operate responsibly, safely and ethically within society.

Rationale
We believe in the dignity of the human being and that the self esteem of the child should have priority. Each member of our school community has rights, along with those rights comes responsibilities. Ultimately individuals should develop self-discipline and the skills and strategies to make responsible, healthy and informed choices in a safe environment.

Aim
The aim of this policy is to ensure that at St. Peter Chanel Catholic Primary School we develop:

- Qualities of respect and acceptance for self and others
- Resilience
- Skills in the children to enable them to make responsible choices and to accept the consequences of their choices, actions and decisions
- Procedures to enable a consistent approach to behaviour management

Implementation
Therefore at St. Peter Chanel Catholic Primary School our approach to behaviour management aims to provide a teaching and learning environment which fosters and promotes the following:

- Rules that acknowledge that each member of the school community has rights and responsibilities
- Making responsible choices in respect to health and safety
- Learning opportunities for all members of the school community
- Acceptance of the opinions of others
- Acceptance of a person’s background, race, culture, religion, gender, intellectual ability, physical appearance
- Showing respect for self, others and their property

At St. Peter Chanel School corporal punishment is not permitted.

At St. Peter Chanel Catholic Primary School we believe that individuals have these rights...

STUDENTS:
We all have a right to work, play and learn in a friendly, safe and respectful environment.

SCHOOL STAFF:
We all have a right to work in a friendly and safe school which is supported by the school community.
PARENTS:
We all have a right to feel welcome and to know that our children work, play and learn in a friendly, safe and respectful school environment.

Responsibilities....
- Make decisions that protect others’ rights
- Be organised
- Let others be themselves
- Listen to others’ opinions
- Follow school rules
- Always do our best

Rules....
Respect SPC:-
- Respect Self
- Respect Property
- Respect Community

Positive Recognition
Positive recognition should be the most active part of any classroom discipline plan.
- It encourages students to continue appropriate behaviour
- It increases a student’s self esteem
- Reduces problem behaviours
- Helps improve relationships with students

Classroom Discipline Plan
At the beginning of the year all teachers are expected to create and display a classroom discipline plan based on the school’s agreed model. This model should be revisited with the children at the beginning of each term and as necessary.

The model will need to be defined and discussed to meet the needs of each group of students.

This model should be enforced by any staff member who has students in their care.

When the rules are not obeyed the following hierarchy of consequences needs to be implemented.

HIERARCHY OF CONSEQUENCES

1. Verbal warning and reminder of expected behaviour.
2. Informal timeout in classroom.
3. Formal timeout – 5-15 minutes working away from the group within the classroom environment.
4. Removal from the classroom environment to another class group. Complete a behaviour record/reflection sheet. Time out of the room to be made up.

Severe clause: Send for senior staff member. (A “severe clause” is when extreme or dangerous behaviour is displayed.)
Optional Time Out:
An area needs to be designated in each learning area for those children who need optional time out.

A Behaviour Record Sheet:
A behaviour record sheet is a personal account of a child’s inappropriate behaviour and alternative appropriate action that the student could have taken. It is also a means of communication with parents about their child’s behaviour.

The student, teacher and parent should sign and date this page. If a child is removed from the classroom more than twice in one week teachers need to seek advice from a senior staff member. An individual behaviour management plan may need to be devised

A Behaviour Reflection Sheet:
A behaviour reflection sheet is a personal account of a child’s inappropriate behaviour and alternative appropriate action that the student could have taken.

The student should sign and date this page which is to be kept by the teacher for future reference. If a child is removed from the classroom more than twice in one week teachers need to seek advice from a senior staff member. An individual behaviour contract may need to be devised

Managing Challenging Behaviour
To support release teachers and emergency teachers it is important that teachers complete an Individual Behaviour Management plan for any challenging students in their class. This plan needs to list strategies that work successfully with these students and be placed at the front of the attendance roll where it can be clearly visible.

Managing the behaviour of students beyond the learning areas
At all times teachers have a duty of care. The key emphasis of duty of care is that teachers support students’ behaviour in ways that enhance safety, health and fair treatment.

Teachers need to:

- work with students to resolve problems
- be vigilant
- be aware
- supervise and monitor
- have forseeability
- communicate expectations of appropriate behaviour to students
- be professional at all times
- use the same model of behaviour management in all environments so that expectations and consequences are clear and consistent
Communicating the policy to the school community
At the beginning of each school year staff will clarify the school policy as a group and review its implementation expectations.

The Deputy Principal has the responsibility for ensuring that any new staff to the school are familiarised with the school’s policy and its implementation.

Parents are advised of the school’s behaviour management policy through the school’s newsletter at the beginning of each year and reminders are included at regular intervals.

At the time of enrolment, parents are advised of the school’s behaviour management policy.

At whole school and other assemblies, reminders are given to those present (students, parents, teachers) regarding the school’s behaviour management policy.

Evaluation
This policy is evaluated in accordance with the School Improvement Plan. The practice is evaluated on an ongoing basis by staff members, the Leadership Team and Student Wellbeing Committee.
ST. PETER CHANEL PRIMARY SCHOOL
BEHAVIOUR RECORD SHEET (Senior)

Student’s Name: ................................................................. Date: ..............................

What happened? ......................................................................................................................................................
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What led to this happening?........................................................................................................................................
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What choices did you make?
I chose to ....................................................................................................................................................................
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Who else do you think was effected and how? ........................................................................................................
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How were you affected? ......................................................................................................................................................
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What actions can you take to try to make things right? ..................................................................................................
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Tick the rule/s which you broke:
- Respect Self
- Respect Property
- Respect Community

Student Signature: .................................................................Date: ..................

Teacher Signature: .............................................................Date: .................

Teacher’s comment........................................................................................................................................................................

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Parent Signature: .................................................................Date: .................

Parent’s comment........................................................................................................................................................................................................

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**Parents please note- The purpose of this Behaviour Record Sheet is to:
  - Communicate with you regarding your child’s behaviour
  - Give your child the responsibility of recording his/her behaviour
  - Encourage your child to talk to you about their behaviour

This is not an official record and is not kept with your child’s school records. If you have any concerns, please contact the teacher who has signed the sheet.
# ST. PETER CHANEL PRIMARY SCHOOL
## BEHAVIOUR RECORD SHEET (Junior)

<table>
<thead>
<tr>
<th>What did I do wrong?</th>
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<tbody>
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<td></td>
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</table>

<table>
<thead>
<tr>
<th>What should I have done?</th>
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<table>
<thead>
<tr>
<th>This is what I will do to fix the problem</th>
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<table>
<thead>
<tr>
<th>Student’s Signature______________________</th>
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<th>Teacher’s Signature______________________</th>
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<th>Parent’s Signature_______________________</th>
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- Communicate with you regarding your child’s behaviour
- Give your child the responsibility of recording his/her behaviour
- Encourage your child to talk to you about their behaviour

This is **not** an official record and is not kept with your child’s school records. If you have any concerns, please contact the teacher who has signed the sheet.
<table>
<thead>
<tr>
<th>Reflection Record Sheet (Junior)</th>
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<tbody>
<tr>
<td><strong>What did I do wrong?</strong></td>
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<td><strong>What should I do?</strong></td>
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REFLECTION RECORD SHEET (SENIOR)

Student’s Name: .................................................. Date: .........................

What happened?..................................................................................................................
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What led to this happening?..................................................................................................
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## ST PETER CHANEL CLASSROOM DISCIPLINE PLAN

Tick the rules which you broke:

- Respect Self
- Respect Property
- Respect Community

## HIERARCHY OF CONSEQUENCES

1. Verbal warning and reminder of expected behaviour.
2. Informal timeout in classroom.
3. Formal timeout – 5-15 minutes working away from the group within the classroom environment.
4. Removal from the classroom environment to a grade within another level. Complete Reflection record sheet. Time out of the room to be made up.
5. Severe behavior: When extreme or dangerous behavior is displayed send for senior staff member via red card. Student to be removed from the classroom and needs to complete Behaviour Record Sheet.
6. Where immediate assistance is required because student is unsafe to self or others student needs to be removed and parents contacted by senior staff member.

Student Signature: ........................................ Date: ..........  
Teacher Signature:  ........................................ Date: ..........  
Teacher’s comment: ..............................................................................................................
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